



**ACAC Grants Committee
(Arlington Cultural Council)**

August 8, 2022 Minutes

7:30 p.m. – 9:00 p.m.

Attendance (p=present, x=absent)

Todd Brunel	x	Susan Larson, Chair	x
Andrew Conway, Treasurer	x	Brian McMurray	p
Nancy Gray	p	Emily Reynolds, Secretary	p

Guest attendee: Kristin Bedard

Remote Participation Following Executive Order on Remote Participation

Date and Time:

Registration in advance for this meeting:

<https://us06web.zoom.us/join/zt0pd-ihqjsiGtSFp2pnW162JLDeAtozmsnx>

MINUTES

MEETING INTRODUCTION: Susan Larson confirmed that everyone had access, introduced the remote meeting and read the online meeting instructions from the Town.

1. *Vote on Approval of June 2022 and July 2022 Meeting Minutes:* No vote, as no quorum was present
2. *Discussion of 2022 Grant Cycle/Table:* No updates on current grantees, no new reports to approve
 - a. *Recognition of grant recipients at Town Day (9/17/22):* ACAC will have a few tables, with room for us to share their space. Will be a good opportunity since our application cycle will have recently opened. Plan to discuss further at our September meeting, to gauge availability of possible representatives.
3. *Draft Granting Priorities for 2023 Cycle:* Granting priorities and associated language were discussed and updated for the upcoming grant cycle. Nancy is interested in targeted outreach to

Arlington High School students, and will connect with Todd on this subject. Emily will email committee members with draft priorities; Emily and Brian will connect regarding updating the SmartSimple website once finalized.

4. *MCC Timeline*: Reviewed MCC timeline. We are waiting to hear our funding allocation for this year, which should be available later this month.
5. *Grant Workshop*: Nick's presentation from last year may need minor updating (for dates, changes to priorities, etc.). Shoot for the week of 9/19, after Town Day. Brian will circulate a Doodle poll to gauge availability. Think about tracking who attended and whether they end up applying. Add to September agenda to finalize who will present and any
6. *Reports*:
 - a. *Treasurer Report*: No report.
 - b. *Corresponding Secretary*: Some correspondence from interested applicants and a prospective committee member. Still interested in retiring Gmail inbox and consolidating communication in ACC Chair inbox.
 - c. *Publicity Update*: Todd sent in comments about our social media presence, to discuss at next meeting.
 - d. *ACAC Liaison*: Most ACAC discussion related to Town Day and ACAC presence.
7. *Review and official reassignment of committee roles/job descriptions*: To discuss at future meeting, once more members are present. Discussed steps for joining the committee, if Kristin is interested.
8. *Adjourn*: No vote, as no quorum was present.

The meeting concluded at 8:47pm

Submitted by Emily Reynolds, Secretary